

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-3261

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
Hustisford, WI 53034  
(920) 349-3228

**Heather Cramer**

District Administrator

**Clint Bushey**

Principal

**Heather Cramer**

Principal

**Jessica Holtz**

Director Financial Services

**Dena Serwe**

Director of Special Education

## Business and Finance Committee Meeting Minutes of Tuesday, July 11, 2023

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, July 11, 2023, at 5:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Jamie Kulkee, Member; Heather Cramer, District Administrator; Steve Weinheimer, Chair; and Jessica Holtz, Director of Finance.

### New Business:

- Budget Update –Mrs. Holtz updated the committee on the 22-23 budget. There are several reimbursement claims that we are waiting on.
- 23-24 Budget Preliminary Information—State Budget Update—State budget indicates a \$325 per pupil increase. This is on the revenue limit. This increases our taxing capacity as a district. There is a small special education reimbursement that is also included.
- Staffing Updates—There are three new hires on the July 10 board meeting. The administrative assistant job has closed and we will be interviewing within the next week or so. There was a resignation within the custodial department. There are three positions open in the district, one custodian, one special education assistant at the HS, and a speech therapist.
- Capital Improvement Document Review—The committee briefly reviewed the document and will continue to review. The board will discuss this at a board meeting on August 7.
- Building Updates and Planning—The HS boilers go out to bid on July 13. The AC unit in the technology office will continue to be reviewed. Mrs. Cramer will reach out to Bassett for clarification on one of the quotes.
- Summer School Update—There are currently 103 students enrolled in second session. This number is up from last year.
- Annual Audit Information—The auditors will be in district on August 16 and 17.
- Board Goal Development—The board met on July 10 to review goals. The goals will be finalized at the July board meeting.
- WASB Business Honor Roll—The committee discussed several businesses that could be identified for the honor roll.